



City of New Rochelle
Department of Public Works

Permit Documentation Requirements

**All applications require insurance information in addition to the list below*

| Permit Application Type: | Documentation Required: |
|---|--|
| All permit types where street/ sidewalk work will occur: | <ul style="list-style-type: none"> • A Maintenance and Protection of Traffic plan showing, in linear feet, the sidewalk/street work and how pedestrian and vehicular traffic will be maintained at all times |
| Residential Tree Removal in the City's Right of Way | <ul style="list-style-type: none"> • Map/ Drawing showing the location of each tree being removed in the City's Right of Way |
| Right of Way Obstruction: | <ul style="list-style-type: none"> • A Maintenance and Protection of Traffic plan showing, in linear feet, the sidewalk/street obstruction and how pedestrian and vehicular traffic will be maintained at all times |
| Roll Off Container /Dumpster: | <ul style="list-style-type: none"> • A photo of where the POD will be placed in the street • A sketch showing the dimensions of the POD • Homeowners insurance policy |
| Sidewalk/Curb repair/ replace Driveway apron replacement | <ul style="list-style-type: none"> • Drawing/Sketch showing dimensions of work to be done (include sq. footage) |
| Scaffolding/ Sidewalk Shed: | <ul style="list-style-type: none"> • A drawing/sketch showing the location of the scaffolding or sidewalk shed and its dimensions |

| | |
|--|--|
| Sewer Construction/ Repair: Storm Water: Dewatering: | <ul style="list-style-type: none">• Drawing/sketch showing work to be done |
| Oversized Vehicle: | <ul style="list-style-type: none">• Drawing/sketch showing the dimensions of the vehicle• A route map• NYS DOT Permit (if applicable)• Certified escort (if applicable) |