



DOOR TO DOOR

VENDOR APPLICATION

APPLICANT INFORMATION

Name:			Date:	
Current Address:		City:	State:	Zip:
Date of Birth:	Phone:	Drivers License #:		

BUSINESS INFORMATION

Name of Business:				
Business Address:				
City:	State:	Zip Code:	Fax No.:	
Phone:	E-mail:			

DESCRIPTION OF BUSINESS

Type of Business: Corporation Partnership Sole Proprietorship LLC

LIST OF OFFICERS

Name & Address:	Title	Phone:
Name & Address:	Title	Phone:

VEHICLE INFORMATION

Vehicle Make & Model:	VIN #	Vehicle Length:	Plate #
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GOOD AND/OR SERVICES TO BE SOLD

NEW ROCHELLE

INSURANCE

All applicants must provide with this application an appropriate certificate of insurance and endorsements evidencing the insurance required below with a company licensed to do business in the State of New York. Such insurance shall provide coverage of not less than \$1,000,000 per occurrence for bodily injury and property damage, including blanket contractual liability and all broad form comprehensive general liability enhancements. The certificate shall name as additional insured the City of New Rochelle, and such insurance shall be primary and non-contributory to any insurance held by the City.

DISTRIBUTION INFORMATION

House to House Solicitation hours are from dawn to dusk (30 minutes after sunset).
There are to be no solicitations on Saturdays, Sundays or Holidays.
Solicitors must not solicit at any address on the opt-out list maintained by the New Rochelle City Clerk.

SIGNATURES

I certify to the truth of the above statements and agree that if a license is granted all requirements of the City, County and State Laws, Ordinances & Regulations applying to Soliciting, Hawking or Peddling shall be complied with.

Signature of applicant:	Date:
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NOTARY OR COMMISSIONER OF DEEDS

Sworn and Subscribed to Before Me: Address: This _____ day of _____, 20_____	Seal:
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DOOR TO DOOR VENDOR APPLICATION

CITY OF NEW ROCHELLE AUTHORIZATIONS

Submit:

1. Notarized application with raised seal
2. 2 passport-sized photos
3. Proof of ID (driver's license or passport)
4. Proof of liability insurance with the City of New Rochelle listed as additional insured plus endorsements
 - All applicants must provide with this application an appropriate certificate of insurance (Acord form) and endorsements evidencing the insurance required below with a company licensed to do business in the State of New York.
 - Such insurance shall provide coverage of not less than \$1,000,000 per occurrence for bodily injury and property damage, including blanket contractual liability and all broad form comprehensive general liability enhancements.
 - The certificate shall name as additional insured the City of New Rochelle, and such insurance shall be primary and non-contributory to any insurance held by the City.
5. License Fee is \$225.00 & ID Card (Badge) Charge: \$50.00 = \$275.00
 - Check or money order payable to the City of New Rochelle

Application will be routed to New Rochelle Police, Law, Finance and Development prior to issuance of license