

Planning Board Calendar 2023

Planning Board Meeting/Hearing*	Application Submission Deadline**	PEER Architectural Review Committee (PARC)	Comments From Departments & PARC Sent to Applicant	Sign Pick-up & Posting By Applicant***	Applicant Submits Amended Plans	Notification to Abutting Property Owners	Planning Board Technical Meeting	Planning Board Meeting/Hearing
January 24	December 5	December 15	December 19	January 9	January 9	January 13	January 20	January 24
February 28	January 9	January 19	January 23	February 13	February 3	February 17	February 24	February 28
March 28	February 6	February 16	February 21	March 13	March 3	March 17	March 24	March 28
April 25	March 6	March 16	March 20	April 10	April 10	April 14	April 21	April 25
May 23	April 3	April 13	April 17	May 8	May 8	May 12	May 19	May 23
June 27	May 8	May 18	May 22	June 12	June 2	June 16	June 23	June 27
July 25	June 5	June 15	June 20	July 10	July 10	July 14	July 21	July 25
September 26	August 7	August 17	August 21	September 11	September 11	September 15	September 22	September 26
October 24	September 5	September 15	September 19	October	October 9	October 13	October 20	October 24
November 28	October 10	October 20	October 24	November 15	November 13	November 17	November 27	November 28
December 19	October 30	November 16	November 20	December 11	December 4	December 8	December 15	December 19

* The Planning Board does not meet in August.

** Please note, prior to submitting an application to the Planning Board, applicants must submit for a building permit to the Building Department. The applicant can apply to the Planning Board once it has received its letter of denial from the Building Department. An applicant is not guaranteed being placed on an agenda by submitting at a deadline.

***Sign pick up is at the Department of Development in City Hall between 1:00 PM and 4:00 PM.

Post-Hearing Instructions (for approved applications)

- Applicant must provide signed and sealed mylar plans that include the conditions of the resolution, and a signature block for the Commissioner of Development and the Board Clerk.
- Once these plans have been signed by City staff, the applicant picks up the plans and scans them onto a CD. The applicant must also print four copies. The mylar, CD and copies are returned to the Planning Board Clerk.